Privacy Policy

Introduction

Welcome to https://iit-tutor.in/ (the "Website"). We are committed to protecting and respecting your privacy. The purpose of this Policy is to inform the users the type of personal or sensitive personal data or information collected, purpose of collection and usage of such information and disclosure of information and reasonable security practices and procedures adopted for storage and protection of information. Please read this Privacy Policy carefully prior to accessing the Website. By using our Website, you agree to the terms of this Privacy Policy and Sprix disclaims all the liabilities arising therefrom.

This Policy is made in compliance with the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 & The Digital Personal Data Protection Act, 2023.

Definitions

- **Personal information** means any information that relates to a natural person, which, either directly or indirectly, in combination with other information available or likely to be available with a body corporate, is capable of identifying such person;

- **Sensitive personal data or information** of a person means such personal information which consists of information relating to;— (i) password; (ii) financial information such as Bank account or credit card or debit card or other payment instrument details ; (iii) physical, physiological and mental health condition; (iv) sexual orientation; (v) medical records and history; (vi) Biometric information; (vii) any detail relating to the above clauses as provided to body corporate for providing service; and (viii) any of the information received under above clauses by body corporate for processing, stored or processed under lawful contract or otherwise:
  provided that, any information that is freely available or accessible in public domain or furnished under the Right to Information Act, 2005 or any other law for the time being in force shall not be regarded as sensitive personal data or information for the purposes of these rules;

  Both Personal Information and Sensitive Personal Data or Information are hereinafter referred to as "Personal Information".

- **Child** means an individual who has not completed the age of eighteen years.

Information We Collect

We may collect personal information from you when you register on our website, subscribe to our service , filling up any form, at the time of admission meeting. This information may include:

  - Student Name
  - Student Grade
  - Student Mobile No.
  - Student Email ID

- Student school
- Student Birthday
- Address
- Parents Name
- Parents Mobile No.
- Parents Email ID
- Parents company

We also collect non-personal information when visiting our website which may include:

- IP address
- Browser type
- Operating system
- Referring/ exit pages,
- Date/ time stamps
- clickstream data

We shall be responsible for only those information which we have specifically requested. Sprix will not bear any liability for the information they have not requested. Therefore, we request you not to disclose any information which we have not requested.

Further, while providing information, you should ensure the following:

- Not to impersonate another person while providing personal information for a specified purpose;
- Not to suppress any material information while providing personal information for any document, unique identifier, proof of identity or proof of address issued by the State or any of its instrumentalities;
- To furnish only such information as is verifiably authentic, while exercising the right to correction or erasure

Sources from where the information is collected

We primarily collect personal information directly from you. However, there may be occasions when we gather information internally.

By providing us with your personal information, you grant us permission to collect and verify related information from other sources, unless you explicitly instruct us otherwise. Your consent helps us ensure the accuracy and completeness of the information we hold.

How we use your information

We use the information we collect for various purposes, including:

- To provide, operate, and maintain our Website;
- To improve, personalize, and expand our services w.r.t. to carrying out our legitimate tutoring school business, educational materials publishing business, and educational IT business
- To communicate with you, including customer service and support

- To send you updates, newsletters, and promotional materials (option to opt out by using unsubscribe link in the email)
- To comply with legal obligations
- For any other purpose required for providing services

Information Sharing and Disclosure

We do not sell, or otherwise transfer your personal information to outside parties without your consent, except in the following circumstances:

- To trusted third parties who assist us in operating our Website and providing our services, provided they agree to keep your information confidential
- To comply with legal obligations, enforce our site policies, or protect our rights, property, or safety.

Retention of Information

Generally, most of the information is deleted when you delete your account. However, we retain some information for as long as necessary to meet your requirements or as required or permitted by applicable laws and regulations. Further, in case of any clarifications, you can reach out to us at iittutor@sprix-edu.in

Restriction on Child

We shall not undertake such processing of personal information that is likely to cause any detrimental effect on the well-being of a child or undertake tracking or behavioural monitoring of children or targeted advertising directed at children.

If you are a Child, then your parent can register on the Platform on your behalf and you can access the contents of the Website under their guidance and supervision.

You may contact us at iittutor@sprix-edu.in , if you feel any information is provided by the Child without your consent or otherwise. We shall try to take necessary steps to remove such information at our end.

Data Security

We work to protect the security of your personal information during transmission by using TLS soft wares for maintaining security of your personal information as required under applicable laws.

However, no method of transmission over the Internet or electronic storage is completely secure, and we cannot guarantee that your personal information will not be accessed or disclosed in the event of a breach of any of our security systems.

It is important for you to protect your account against unauthorised access. In case of any issue, you must immediately change your password or inform us on iittutor@sprix-edu.in], so that we are able to help you stop or prevent such unauthorized access.

Your Rights, Our Duty

You have the right to:

- Right to access the personal information we hold about you;
- Request correction of any inaccurate/ incomplete/ outdated information;
- Right to request deletion of your personal information, which may result in stoppage of services provided by us;
- Withdraw consent at any time where we are relying on consent to process your personal information

To exercise any of these rights, please contact us on iittutor@sprix-edu.in.

We shall respond to your queries in accordance with the provisions of law.

Cookies Policy

Cookies and Tracking Technologies

We use cookies and similar tracking technologies to enhance your experience on our Website. Cookies are small data files stored on your device. You can control the use of cookies through your browser settings. In case the cookies are disabled or your system does not support cookies, we may not be able to provide you with the service.

The Website may use the cookies as mentioned below, in order to generate the desired results.

a. Essential Cookies: These are cookies if disabled, the User might not be able to access the features of the Website properly.

b. Temporary Cookies: These cookies are generally used in order to understand your preferences. They are deleted once you close our Website, unlike other cookies which are kept and stored for easy access the next time you visit our Website and are deleted only when you delete them.

c. Flash Cookies: The Website uses these cookies to provide you access to any video content.

d. Third Party Cookies: When you browse the internet, certain third party collect information about you. However, it is not in our control and in case of any issues or concerns, you can directly visit that third party's privacy policies.

In order to control the information you share with us, you can do so by adjusting the browser settings. This may or may create hindrance in your experience while using the Website.

To manage third-party usage, contact the third party directly or consult their privacy policies. We will not be responsible for third-party use of your information and data.

Changes to This Privacy Policy

We may update this Privacy Policy including the Cookies Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on our Website. You are advised to review this Privacy Policy periodically for any changes.

Contact Us

If you have any questions/concerns about the Policy or in case of any privacy related grievances, please contact us at iittutor@sprix-edu.in addressed to our grievance officer Sosuke Ito.

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